

## TERMS AND CONDITIONS OF CAR RENTAL

### 1. GENERAL CONDITIONS OF RENT

- 1.1. Cars , SUV's, Crossovers are subject to availability.
- 1.2. The client must pay the 30% of the total price to confirm the reservation, through the different Payment Methods and this advance will be add to the FULL RATE established by the company. In case you want to make the payment in CASH the respective discount will be applied.
- 1.3. You can cancel or modify your reservation at no cost with 24 hours in advance.
- 1.4. The payment must be fully made at the time of pick up the vehicle by the customer.
- 1.5. The vehicle will be delivered in optimum operating conditions. **CLEAN** inside and out and **FULL** tank of gas. The customer **MUST** return it in the same condition, otherwise it will pay the values according to the current rates.
- 1.6. Cost is for **24-hours**, if the customer return the car after the time of delivery, must to pay additional hours, and will be paid full day after **the fourth (4) hour**. Apply within office hours.
- 1.7. In case of returning the vehicle at a different time than agreed, please contact us **2 hours in advance**, in order to coordinate.
- 1.8. If you wish to return the vehicle in a different city where the pick up was made, please advise **48 hours** in advance. \* Conditions and restrictions apply.
- 1.9. If you rent the car more than 3 days the mileage is unlimited, otherwise you can count on 250 kilometers per day and each additional kilometer has a cost of **\$ 800** (colombian pesos) for car and **\$ 1.500** (colombian pesos) for SUV or crossovers.
- 1.10. During the rent, the vehicle can only be used within the national territory (Colombia).
- 1.11. In case of NOT taking the rent, no refund will be issued, instead a coupon will be issued for the amount paid to be used in an upcoming rent. The amounts paid partially or totally by the client will be expired from the date of the reservation for one (1) year.

### 2. ADDITIONAL SERVICES RATE

#### RATES

#### SERVICES

SERVICE	RATE WITHOUT VAT (Value added tax)	RATE WITH VAT (Value added tax)	COMMENTS
▶ Additional hour cost for cars	20% OF THE VALUE DAILY INCOME		A maximum of 3 additional hours is allowed, from the fourth (4) hour is charged the value of the day.
▶ Additional hour cost for SUV/Crossovers	20% OF THE VALUE DAILY INCOME		
▶ Day Driver Service	\$ 75,000	\$ 90,000	DRIVER SERVICE HOURS DAY : 6:01 AM TO 9:00 PM NIGHT: 9:01 PM TO 6:00 AM
▶ Night Driver Service	\$ 100,000	\$ 120,000	
▶ Additional hour cost /Day Driver	\$ 20,833	\$ 25,000	Mileage Limited for one (1) and / or two (2) Days. Mileage Free from the third (3) Day,
▶ Additional hour cost/Night Driver	\$ 25,000	\$ 30,000	
▶ Additional kilometer cars	\$ 667	\$ 800	Mileage Limited for one (1) and / or two (2) Days. Mileage Free from the third (3) Day,
▶ Additional kilometer SUV/crossover	\$ 1,250	\$ 1,500	
▶ Additional driver	\$ 8,333	\$ 10,000	These values will be charged per day of rent. Free for rentals over 15 days. (Apply conditions and restrictions)
▶ GPS per day	\$ 12,500	\$ 15,000	
▶ Baby Chair	\$ 10,000	\$ 12,000	The vehicle will be delivered CLEAN inside and out. The customer must return it in the same condition.
▶ Mobile service per day	\$ 8,333	\$ 10,000	
▶ Car Washing	\$ 20,833	\$ 25,000	The vehicle will be delivered CLEAN inside and out. The customer must return it in the same condition.
▶ SUV/Crossover Washing	\$ 25,000	\$ 30,000	
▶ Fuel	ACCORDING TO FUEL TABLE (Includes Charges Administrative). Rates in Colombian Pesos		You will receive your car with full tank and must return it in same condition.

\*\* The above rates may be modified unannounced.

### 3. REQUIREMENTS TO RENT A VEHICLE AS NATURAL PERSON

- 3.1. Valid Driver's License, The license of any country is valid in Colombia (present the original document).
- 3.2. Identity card / passport. (present the original document)
- 3.3. To be over 21 years (cardholder) and under 65 years.
- 3.4. Creditcard limit authorized to cover rental and guarantee US 600 to US 1200 depending of type of vehicle, as security deposit. This amount of money will be frozen for 10 business days after the rent, for possible damage or traffic fines, during the rent.

### 4. REQUIREMENTS TO RENT A VEHICLE AS LEGAL PERSON/CORPORATION

- 4.1. Company certificates.
- 4.2. If it is a colombian company, (rut and camara de comercio certificates), under 30 days of expedition. The company had to be established at least one year ago.
- 4.3. Letter of Intent signed by the legal representative or power of attorney.
- 4.4. To be over 23 years (cardholder).
- 4.5. Corporate credit card limit authorized to cover rental and guarantee. (guarantee by type of vehicle).

### 5. PAYMENT METHODS:

You can make an advance to pay with any payment methods for the reservation, but the payment must be fully made at the time of pick up the vehicle by the customer.

- 5.1. Cash
- 5.2. Credit Cards and Debit Cards (Visa, Master Card, American Express, Diners)
- 5.3. Bank Account Transfer
- 5.4. Online payment (Request secure payment link)



**6. THESE COSTS INCLUDE:**

- 6.1. Vehicle taxes.
- 6.2. Partial Coverage (80% against Shock or Theft)
- 6.3. More than 3 days the mileage is unlimited, otherwise you can count on 250 km per day.
- 6.4. Third party liability.
- 6.5. Free Displacement within the national territory.
- 6.6. One (1) Additional Driver.

**7. THESE COSTS DO NOT INCLUDE:**

- 7.1. Additional costs such as fuel, parking, road tolls, washing, etc.
- 7.2. Mechanical or physical repairs for damage to the vehicle. The damages caused by the misuse of the vehicle will not be covered by the insurance.
- 7.3. Additional service as: Delivery at the airport, hotel, home delivery or service between cities, will incur an additional cost.

**8. CAUSES FOR THE CANCELLATION OF THE BOOKING**

- 8.1. Do not make the payment of the booking within the stipulated time (24 Hours before the Rent)
- 8.2. Inconsistent documentation when the vehicle is picked up.
- 8.3. The absence of the customer at the time and date of the rent unannounced.
- 8.4. Absence of the credit card holder that guarantees the rent.

**9. VEHICULAR RESTRICTIONS**

- 9.1. In Colombia applies a restriction for private vehicles, according license plate number of the vehicle.
- 9.2. Keep in mind. In Bogota there is a car restriction for plates with last number 1-3-5-7-9 with restriction day Odd. Plates with last number 0-2-4-6-8 with day restriction Par. Here are the times when you can NOT move the vehicle.

From Monday to Friday: In the morning hours: **06: 00 am - 8:30 am**. In the afternoon hours: **03: 00 pm - 7:30 pm**

Cordially,

**CONFORT RENT A CAR**